

Phone Number

Mobile Number

Fax number

E-mail address

Affiliation with Federation /
Association (where applicable)
*(Name of Federation / Association and
Official Stamp)*

Affiliated?

Yes

No

Signature of National Body Officer and Official Stamp:

Scheme Applied For

(Tick applicable scheme)

- Elite Development Scheme**
- International Participation Scheme**
- Sports Facilities Scheme**
Outdoor School Sports Facilities & Gyms ✓
SPORTMALTA Premises ✓
(Circle the applicable scheme section)
- Technical Equipment Grant**
- Sports Tourism Scheme**
Bednight Scheme ✓
Attracting Sports Event Scheme ✓
(Circle the applicable scheme section)
- Facility Investment Scheme**

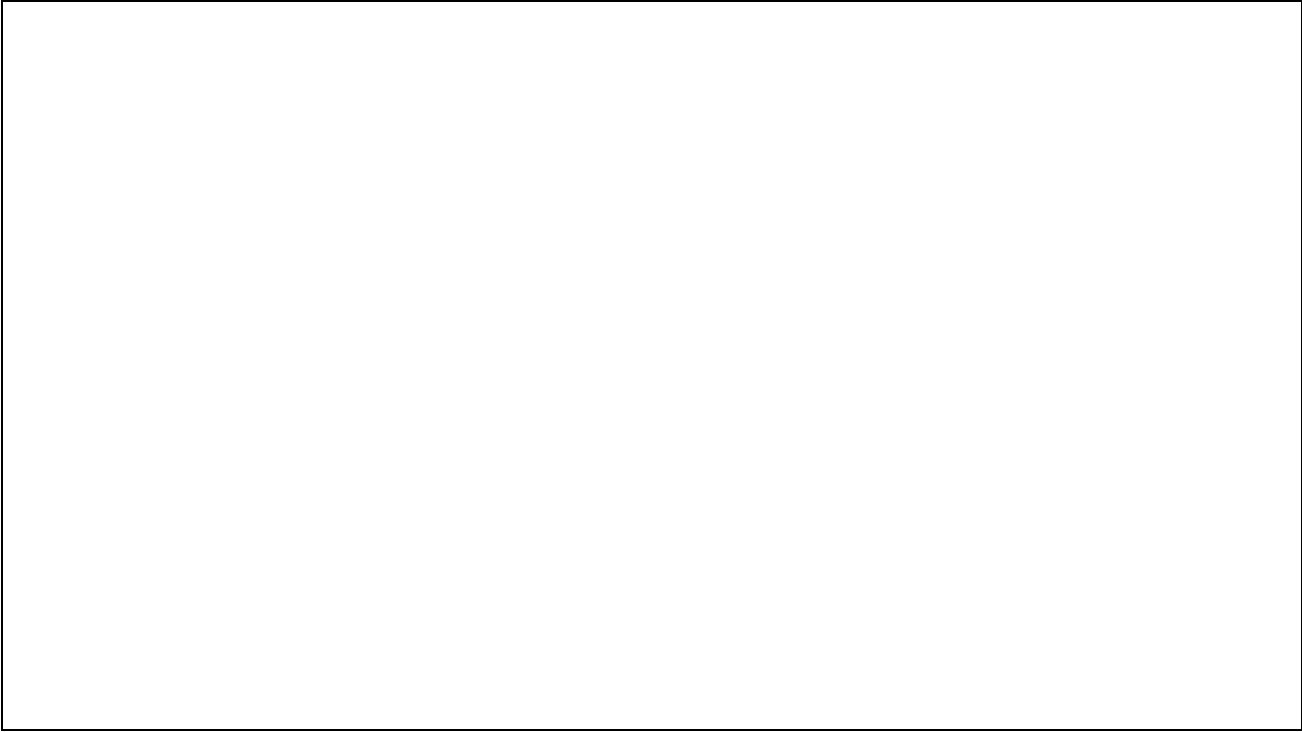
SECTION 2	PROPOSED INVESTMENT <i>(Kindly fill in this Section 2 if applying for the following Schemes: a) Facility Investment Scheme, b) Technical Equipment Grant)</i>
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Details of your project / investment proposal

Name of your project / investment:

Project / investment purpose / objectives :

Description of project / investment details :

A large, empty rectangular box with a thin black border, intended for providing a detailed description of the project or investment. The box is currently blank.

The budget for this proposal (*This budget should be for the **total cost** of the project*)

(Kindly provide the following documentation in addition to the Budget Total Cost and indicate documentation available by ticking the correct boxes):

Facility Investment Scheme

- SPORTMALTA Registration Certificate
- Copy of public deed showing legal title on premises (unless the premises are government owned)
- In the event that property is government owned and not yet transferred to organisation, a contract / letter of commitment showing government intentions of transferring such land to sports organisation
- Declaration stating why upgrade is required and cause of the deterioration (if any) of the premises
- Declaration of funding and a detailed report of how the 25% or more of the project will be funded by the sports organisation
- Detailed estimates of the costs involved, including a description of the works required drawn up preferably by an Architect or a quantity surveyor
- Detailed description of the project including architect's estimates of the cost, site plans and other plans
- MEPA applications and permits for the project (where available)
- Declaration together with a detailed explanation as to how the project will be finalized by not later than one year from funding or commencement of project, whichever the earlier.

Technical Equipment Scheme

- SPORTMALTA Registration Certificate
- List of current equipment considered as fixed assets
- General details of the equipment intended to be purchased including technical specifications, other information and images
- A report explaining how this equipment shall help increase in the quality of the athletes
- Site plan and photos of premises indicating place where equipment will be placed
- Fixtures of National Leagues / Championships
- Estimated routine maintenance costs and where funding will be financed from
- Expected lifespan of equipment

For Office Use only:

- Does sports organisation have any pending dues with SPORTMALTA? Yes No
- Is repayment plan with SPORTMALTA in place? Yes No
- Is Sports Organisation in line with Registrar requirements? Yes No

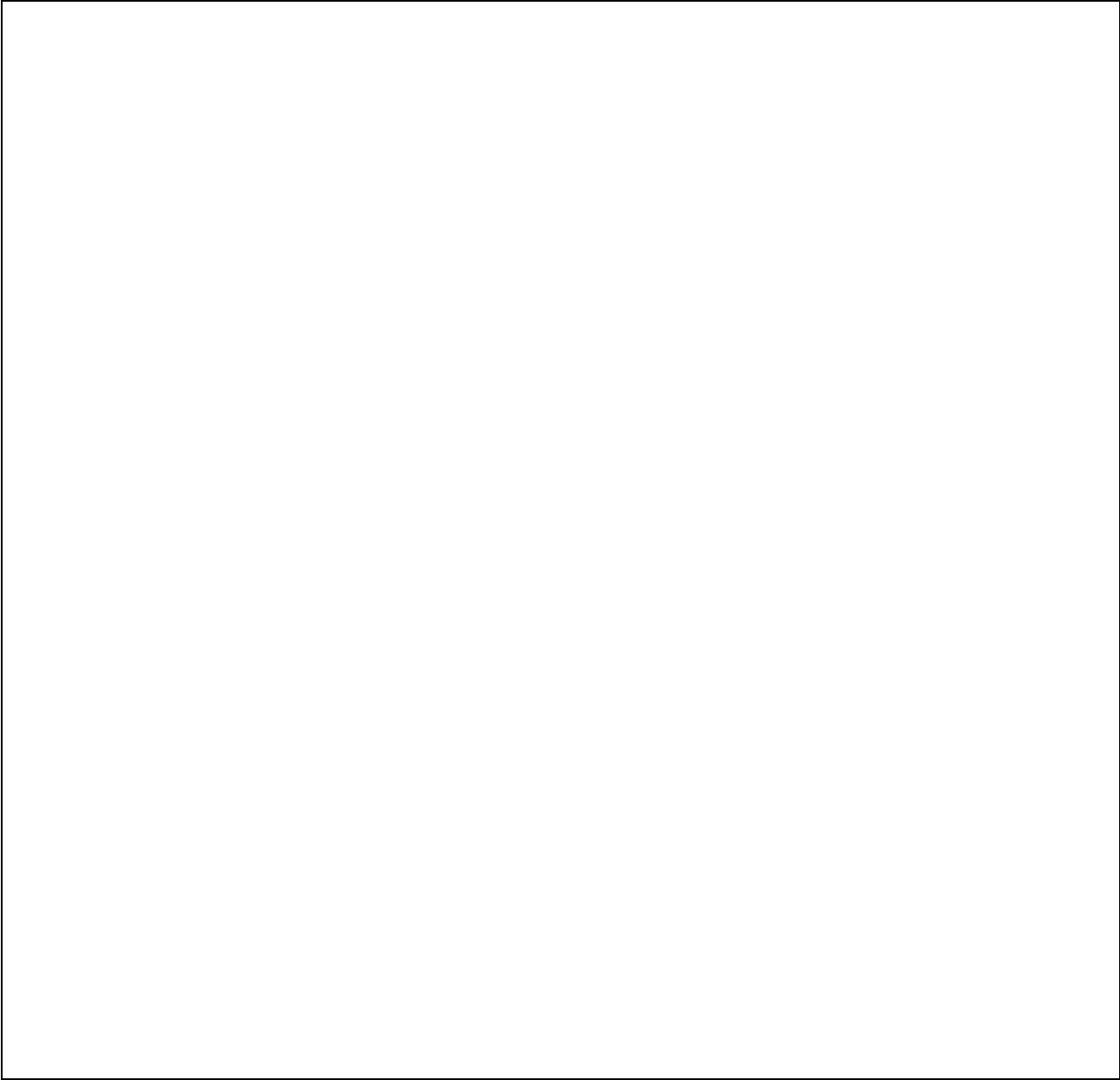
SECTION 3	PROPOSED PLAN OF ACTION <i>(Kindly fill in this Section 3 if applying for the following Schemes: a) Athletes Development Scheme, b) International Participation Scheme)</i>
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Details of your Plan of Action

Name of your Plan:

Plan purpose / objectives :

Description of plan and proposed timeline / dates of plan of action:

A large, empty rectangular box with a thin black border, intended for the user to provide a detailed description of their plan and proposed timeline or dates of action.

The budget for this plan of action (*This budget should be for the **total cost** of the project*)

(*Kindly provide the following documentation in addition to the Budget Total Cost and indicate documentation available by ticking the correct boxes*):

Athlete Development Scheme

- SPORTMALTA Registration Certificate
- Age of Athlete (Copy of birth certificate / ID card)
- Maltese Passport (evidence) Yes No
- Nomination by national sports organisation
- Details of local competitions in their chosen sport in the year of application and the previous year, endorsed by national sports organisation
- Detailed description of activity / event that the athlete is applying for
- No alternative Government / public funding (for event) declaration Yes No

International Participation Scheme

- SPORTMALTA Registration Certificate
- No alternative Government / public funding (for event) declaration Yes No
- Calendar of events of national sports organisation (see terms and conditions)
- Scope and benefits for the national sports organisation
- List of members of Federation or Association (minimum of 50)
- Estimate costs of expenses (see terms and conditions)
- Do the events applied for form part of the International Sports Calendar? Yes No
- Training Camp Report (where applicable - see terms and conditions)

For Office Use only:

- Does sports organisation have any pending dues with SPORTMALTA? Yes No
- Is repayment plan with SPORTMALTA in place? Yes No
- Is Sports Organisation in line with Registrar requirements? Yes No

SECTION 4**REQUIRED PREMISES**

*(Kindly fill in this Section 3 if applying for the following Scheme:
a) Sports Facilities Scheme)*

- SPORTMALTA Premises
- School Outdoor Facilities
- School Gym

Purpose for request for use:

Dates and time schedule requested indicating training and competition times/hosting of international event:

(Indicate summer and winter schedules with specific dates)

The budget for this proposal *(This budget should be for the **total cost** of the use for a year)*

(Kindly provide the following documentation in addition to the Budget Total Cost and indicate documentation available by ticking the correct boxes):

Outdoor School Sports Facilities and Gyms

- Outdoor**
- Gym**

- SPORTMALTA Registration certificate
- Duly filled in application form
- Details of Training programme including category, number of days, time slots and scope of training
- Declaration by the Treasurer and/or the Secretary stipulating the amount of currently paid up members

SPORTMALTA Premises

- Outdoor Facility**
- Hall**
- Meeting Room**

a) In the case of a Local National Competition:

- SPORTMALTA registration certificate
- Duration of the Local National Competition Calendar; (and dates of competition),
- Declaration that an entrance fee is not charged for spectators
- Whether another venue is being used
- Declaration by the Treasurer and/or the Secretary stipulating the amount of currently paid up members
- If assistance from other sources has been requested / approved

(b) In case of a one off activity:

- SPORTMALTA registration certificate
- Details of the activity
- Declaration by the Treasurer and/or the Secretary stipulating the amount of currently paid up members
- Declaration that an entrance fee is not charged for spectators
- If assistance from other sources has been requested / approved

(c) In the case of utilising the premises for training purposes:

- SPORTMALTA registration certificate
- Details of Training programme including which category, number of days, time slots and scope of training
- Declaration by the Treasurer and/or the Secretary stipulating the amount of currently paid up members
- If assistance from other sources has been requested / approved

(d)To host an International Activity:

- SPORTMALTA registration certificate
- Details of International activity
- Number of teams/athletes/participants
- Whether other venues are being used
- Whether the activity is being sponsored
- If assistance from other sources has been requested / approved
- Declaration that an entrance fee is not charged for spectators
- Insurance policy covering the particular event

DECLARATION:

The sports organisation has read and accepts the terms and conditions of this scheme, which shall be deemed to be binding on the sports organisation and on SPORTMALTA, once the application for assistance is accepted. For the avoidance of doubt it is hereby being understood that contracts will only be signed at the discretion of SPORTMALTA and the absence of a contract does not exclude rights and obligations of SPORTMALTA and the sports organisation.

Signature:

Official Stamp:

For Office Use only:

- Does sports organisation have any pending dues with SPORTMALTA? Yes No
- Is repayment plan with SPORTMALTA in place? Yes No
- Is Sports Organisation in line with Registrar requirements? Yes No

SECTION 5	SPORTS TOURISM
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Please read terms and conditions and requirements for payment which can be found on www.sportmalta.org.mt

Sports Tourism Scheme - Event Hosting Application Form

Name of Sport organisation:

Postal Address :

Email: SPORTMALTA
Reg No:

Telefax No: Telephone No:

1. EVENT DETAILS:

Event Type:

Brief details of the event to be organised or for which a BID will be placed (in case of bidding kindly provide a report about the bid proposal)

Date of event (including arrival and departure dates of the foreign athletes)

From: _____

To: _____

Estimated number of foreign participants :

Athletes: _____

Officials: _____

Adminstartors:

2. ADMINISTRATION DETAILS:

Applicant' s Details

Title(Mr, Mrs, MS)

Family Name:

Function within the Sport Organisation:

Sport Organisation:

Personal contact Details:

Street Name and House Number:

Post Code Town/City:

Malta /Gozo

Email:

Telephone No:

Mobile No:

3. ASSISTANCE:

A.An assistance to cover the expenses for the hosting of the event will be given for each day of the event with a MAXIMUM capping per year and applicable season as per terms and conditions. – Kindly specify intention of benefitting from this assistance in the below section.

Date of event : _____

Bednight
assistance:

Entity	Federation	Association	Club Non Profit	Commercial Sport Entity
Capping	€ 20,000	€ 20,000	€ 15,000	€ 8,000
High	€ 5	€ 5	€ 4	€ 3
Low	€ 7	€ 7	€ 6	€ 5

Low Season- 1st November - 30th April of the current year

High Season- 1st May 30th October of the current year

Gozo Events are always considered as low Season all year round.

4. FOREIGN PARTICIPANTS ACCOMODATION DETAILS:

Hotel 1 _____
Address _____
General Manager _____
Telephone _____

Hotel 2 _____
Address _____
General Manager _____
Telephone _____

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Hotel 3	_____
Address	_____
General Manager	_____
Telephone	_____
Hotel 4	_____
Address	_____
General Manager	_____
Telephone	_____

5. STAKEHOLDERS AND THEIR INVOLVEMENT IN THE EVENT
Please provide information about whether there will be any involvement of third parties and if so the type of involvement (including financial assistance) that will be provided and what would be offered back by the Sports Organisation.

6. Additional Documentation check list :

Estimated number of Foreign participants documentation:

If Applicable provide separately the details about the BID and procedure

Please submit on a separate paper detailed estimate of the income/expenditure of the event including costs to BID for the event. Declaration by the Sport Organisation if profit or non profit Organisation. In the case of a profit organisation copy of audited accounts of the previous year have to be submitted.

Other documents. Please Specify:

SPORT ORGANISATION'S STAMP:

SECRETARY'S SIGNATURE:

DATE:

Kindly complete Section 6 (**compulsory**) and any other section in accordance with the scheme/s applied for.

NUMBER OF SCHEMES APPLIED FOR:

(For further information about the documentation and information required, kindly refer to the terms and conditions of the respective scheme)

SECTION 6		DECLARATIONS	
Declaration to be filled in by the applicant or the president of the association			
(When you fill in this section, please print in BLOCK CAPITALS and include the full names and positions of those people signing.)			
Officials from the National Organisation			
We confirm that all the information given in the application form is true and accurate. We undertake to notify you immediately of any change to any of the information provided.			
Name		Name	
Position		Position	
Signature		Signature	
Date		Date	
OFFICIAL STAMP OF THE NATIONAL ORGANISATION			
Signature of applicant			
Date	Name	Signature	