

Year 2010-2011



# **Kunsill Malti għall-iSport**

**Application for the Posts of  
Sports Leaders and Coaches with  
Kunsill Malti għall-iSport**

**2010 -2011**

## **Application for the Post of: Sports Leaders and Coaches**

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### **Permit 90/2010 MPO 84/2005/1**

KMS invites applications from persons in the teaching and coaching sector for the posts of Sports Leaders and Coaches in the following programmes:

- |                                        |                         |
|----------------------------------------|-------------------------|
| · <b>Summer on the Move</b>            | <b>July – September</b> |
| · <b>Active Youngsters</b>             | <b>July – September</b> |
| · <b>SkolaSports</b>                   | <b>October - May</b>    |
| · <b>After School Sports Programme</b> | <b>November – May</b>   |
| · <b>Girls on the Move</b>             | <b>November - May</b>   |
| · <b>Community Sport Programme</b>     | <b>Ongoing</b>          |
| · <b>Swimming</b>                      | <b>Ongoing</b>          |
| · <b>Aerobics/Pilates</b>              | <b>Ongoing</b>          |
| · <b>Sport for All</b>                 | <b>Ongoing</b>          |

### **Programmes**

Two of the major objectives of the Kunsill Malti għall-iSport are to:-

- Promote and encourage the development of increased participation in sport;
- Develop and implement programmes that promote equality of access to and participation in sport

Our primary responsibility is to provide quality instruction to participants in a safe and healthy environment while ensuring that each participant has an enjoyable, productive, challenging, and meaningful experience in our programmes.

Sports Leaders and Coaches must embrace and support the KMS programmes, working closely with the KMS central administration, programme coordinators and head coaches to improve performance. They also have a role in encouraging people to participate in sport activities and work towards achieving their full potential. They should be able to bring out ability by identifying needs, planning and implementing suitable training programmes. Whatever the context, coaching involves developing the participants' physical and psychological fitness and providing the best possible practical conditions in order to maximize their chances of performing to the best of their ability.

## **Job Description**

Coaching roles vary hugely according to context, but typical work activities include:

### **Performance management**

- Evaluating performance and providing suitable feedback, balancing criticism with positive and motivating comments;
- Assessing strengths and weaknesses in a participant's performance and identifying areas for further development;
- Adapting to the needs and interests of the group or individual participant;
- Communicating instructions and commands using clear, simple language;
- Demonstrating an activity by breaking the task down into a sequence;
- Encouraging participants to gain and develop skills, knowledge and techniques;
- Ensuring that participants train and perform to a high standard of health and safety at all times;
- Inspiring confidence;
- Developing knowledge and understanding of fitness, injury, sports psychology, nutrition and sports science;
- Acting as a role model, gaining the respect and trust of the people you work with;
- Working to a high level of ethical standard at all times, particularly in relation to issues such as child safeguarding, health and safety requirements.

### **Planning and Administration**

- Producing adequate training programmes;
- Planning use of adequate equipment, collecting and returning it appropriately;
- Maintaining records of attendance of participants;
- Planning and running programmes of activities for groups and/or individuals;
- Planning your own work schedule.

### **Sports leaders and coaches should possess**

- A knowledge and understanding of physical education skills, fun games and sports activities;
- An ability to plan challenging, interesting and developmentally appropriate sessions.
- An ability to deliver sessions with enthusiasm and commitment.
- An ability to organize students effectively.
- A variety of teaching styles to be used with participants of different abilities.
- A motivating and encouraging attitude towards participants.
- A positive attitude towards teaching and coaching children and athletes.

## Obligations

1. The period of engagement is between June 2010 and May 2011. KMS reserves the right to terminate employment at any time. Sports Leaders and Coaches are expected to be committed and responsible for groups and classes throughout the period assigned. The KMS Sports Programmes are held during the week and including weekends and public holidays.
2. Assigned sports leaders and coaches are to be at the assigned venue **half an hour** (minimum 15 minutes) before the commencement of the session and leave after all the children have been collected by their parents/guardians.
3. Sport Leaders and Coaches are to inform their Head Coach well ahead of the start of the session, if he/she will not be attending due to sickness or other urgent matters.
4. KMS will allocate any sports leaders and coaches to a particular venue. The KMS reserves the right to transfer coaching staff to different areas if the need arises without forwarding any reasons or justification.
5. Sports Leaders and Coaches could be required to help during the organization of other sport programmes and activities organized by the KMS.
6. Selected applicants are **obliged** to attend any seminars / conferences / meetings organized by the KMS (or any other organization), as part of their ongoing professional development. There will be no financial compensation for such attendance.
7. Selected Sports Leaders and Coaches are obliged to be certified first-aiders and to give first aid treatment when necessary.
8. KMS reserves the right to terminate the employment of any Sports Leader and Coach.

## Eligibility Criteria:

Applicants should either:-

- Be in possession of a B.Ed (Hons) Degree in Physical Education & Sport; or students reading for a Degree in Physical Education & Sport
- Have a technical qualification in the field of sports approved by a recognized sport body; or
- Have a diploma or attending diploma course in the sports field at MCAST; or
- Have an academic/technical qualification in the field of sports ; or
- Have a recognized Assistant Teacher Certificate in Swimming; or
- Have experience in coaching at youth level including previous KMS Sport Programmes or coaching with a Sports Club, Youth Nursery, Association or Federation will be considered an asset.

## **Remuneration**

Remunerations per hour (gross) are related to the following qualifications:-

- Qualified Physical Education Teacher with 1<sup>st</sup> Degree or Post Graduate- €12.81
- Technical Qualification in the field of Sports or certified following an examination by an International Body – €11.06
- Diploma in Physical Education & Sports ( University of Malta ) - €11.06
- Technical Qualification in the field of Sports as certified by a Local National Sports Organisation - €10.48
- Certificate in Sports issued by the University of Malta – €10.48
- Students reading for a Degree in P.E. at the University of Malta – €9.31
- Diploma/Certificate in Sports (MCAST)- €9
- Other Students and experienced persons in the sports field – € 8.15.

Application forms are to be filled up and sent along with copies of certificates to:

**The Chief Executive  
Kunsill Malti għall-iSport  
Cottonera Sports Complex  
Cottonera Avenue  
Cospicua –BML9020**

## Post of Sports Leaders and Coaches 2010 – 2011

### Application Form

Name:	Surname:
Address:	
Town:	Post Code:
Telephone No:	Mobile No. :
Date of Birth:	ID No:
Email:	
<u>Current State:</u>	
University Student <input type="checkbox"/> MCAST Student <input type="checkbox"/> Public Service <input type="checkbox"/> Public Sector <input type="checkbox"/> Unemployed <input type="checkbox"/> Employed <input type="checkbox"/>	

### Qualifications:

Physical Education Degree <input type="checkbox"/>	Year:
Technical Qualification Certified by an International Body	Describe:
Technical Qualification Certified by a Local Body	Describe:
Other Relevant Qualification in Sport:	Describe:

A detailed CV and photocopies of above-mentioned qualifications are to be attached with this application.

**Experience:**

Coaching experience with Kunsill Malti għall-iSport. Name the programme and years of experience:

Coaching experience with any sport organization/school:

Any other involvement in a voluntary organization:

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**Signature:**

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**Date:**